

THE EDGAR D. COOLIDGE ENDODONTIC STUDY CLUB

CONSTITUTION

Preamble

Recognizing that endodontics is both a science and an art requiring special technical skill and training, it is the purpose of this society to foster in dentistry higher standards of endodontic practice and endodontic education.

Article I

Name

Sec. 1 The name of this organization shall be the Edgar D. Coolidge Endodontic Study Club.

Article II

Purpose and Objectives

Sec. 1 This society is organized for the following purposes:

- a. To promote an interchange of ideas in order to refine and develop our clinical endodontic techniques.
- b. To stimulate endodontic research and investigation.
- c. To promote the interchange of ideas in endodontic education
- d. To provide a medium for the development of clinicians and essayists among our members.
- e. To transact all functions necessary for the successful operation of this operation.

Article III

Membership

Sec. 1 The membership of this Study Club shall be composed of Active Members, Associate Members, Honorary Members, Charter Members, Life Members, Retired Members, Disabled Active Members, Student Members and Educator Members.

Sec. 2 An **Active Member** must be qualified to announce as specialist in, or practice limited to, endodontics, according to the American Dental Association Principles of Ethics and Code of Professional Conduct. An Active member must be listed in the treasurer's records as being in good standing and one who has fulfilled the following requirements.

- a. Conformance to the *Principles of Ethics and Code of Professional Conduct* of the American Dental Association.
- b. Membership in good standing of the American Association of Endodontists.
- c. Payment of the annual association membership dues and fees.
- d. Submission of a complete and accurate application to the Coolidge Club.
- e. Successful completion of an advanced specialty education program in endodontics approved by the Commission of Dental Accreditation of the American Dental Association.

Sec. 3 An **Associate Member** is an individual who has made contributions to or expressed an interest in endodontics and who meets the following requirements.

- a. Conformance to the *Principles of Ethics and Code of Professional Conduct* of the American Dental Association (this requirement is not applicable to non-dentists).
- b. Membership in good standing of the American Association of Endodontists if in the limited practice of Endodontics or the full-time teaching of Endodontics.
- c. Payment of the annual association membership dues, the amount of which to be determined by the Executive Council, or payment of a per-meeting assessment when in attendance, the amount of which to be determined by the Executive Council.
- d. An Associate Member shall not vote, nominate or hold office.
- e. Submission of a complete and accurate application to the Coolidge Club.

Sec. 4 An **Honorary Member** is an individual who has made outstanding contributions to the science of Endodontics. It is suggested that an Honorary Member should not have been a member of the Study Club before being elected by a three-fourths majority vote of the full membership. Honorary members pay no annual membership dues, fees, or any per-meeting assessment.

Sec. 5 A **Life Member** is a practicing, teaching, or retired individual who has been an Active Member of the Study Club for twenty-five consecutive years, and has attained the age of sixty-five years.

- a. An Active Member must submit an application to the Membership Committee for Life Member status.
- b. Life Membership becomes effective at the time of approval by the Executive Council.
- c. Life Members shall not pay annual membership dues.

- d. Life Members pay an annual meeting assessment or a per-meeting assessment when in attendance, the amount of which to be determined by the Executive Council.
- e. Life Members may vote, nominate and hold office.

Sec. 6 A **Retired Member** is an individual who has been an Active Member of the Study Club for ten consecutive years, and is retired from active practice of dentistry and/or teaching and does not qualify for Life Membership.

- a. An Active Member must submit an application to the Membership Committee for Retired Member status.
- b. Retired Membership becomes effective at the time of approval by the Executive Council.
- c. Retired Members shall not pay annual membership dues.
- d. Retired Members pay an annual meeting assessment or a per-meeting assessment when in attendance, the amount of which to be determined by the Executive Council.
- e. Retired Member may vote, nominate or hold office.

Sec. 7 A **Disabled Member** is an Active Member of the Study Club who is totally disabled for a period of one year, who is unable to engage in the duties of the dental profession and who was an Active Member in good standing at the time the total disability occurred, shall be exempt from payment of the annual dues and fees of the Study Club. A Disabled Member has all the rights and privileges of Active Membership. Disabled Members pay an annual meeting assessment or a per-meeting assessment when in attendance, the amount of which to be determined by the Executive Council.

Sec. 8 A **Student Member** is a dentist enrolled in an accredited advanced education program in Endodontics who meets the following requirements:

- a. Submission of an application endorsed by two Active Members of the Study Club and the chairman of his or her advanced education program.
- b. Conformance to the *Principles of Ethics and Code of Professional Conduct* of the American Dental Association.
- c. Student Membership in good standing of the American Association of Endodontists.
- d. Payment of annual student membership dues, the amount of which to be determined by the Executive Council.
- e. A Student Member shall not vote, nominate or hold office.

Sec. 9 An **Educator Member** is an individual who meets all of the requirements for Active or Associate membership and is a full-time member of the

faculty in a predoctoral department or an advanced specialty education program in endodontics accredited by the ADA Commission on Dental Accreditation or an institution that has a reciprocal agreement with the Commission. (Full-time is defined by the individual institution in which the member is employed.) Educator Members must have fulfilled the following requirements:

- a. Conformance to the *Principles of Ethics and Code of Professional Conduct* of the American Dental Association.
- b. Membership in good standing of the American Association of Endodontists.
- c. Educator members are to pay a reduced annual association membership dues, the amount of which to be determined each year by the Executive Council.
- d. Submission of a complete and accurate application to the Coolidge Club.
- e. Successful completion of an advanced specialty education program in endodontics approved by the Commission of Dental Accreditation of the American Dental Association.

Sec. 10 Any member on active duty in the armed forces of the United States shall retain all privileges of their membership except for holding office while on active duty. Armed forces members are to pay an annual meeting assessment or a per-meeting assessment when in attendance to be determined by the Executive Council.

Sec. 11 Any member whose membership is not in jeopardy for any cause may resign their membership upon written request to the Membership Committee.

Sec. 12 A membership may be terminated by action of the Executive Council for failure to pay dues, fees, or special assessments on any obligation due the Study Club.

Sec. 13 A member may be disciplined by action of the Executive Council for:

- a. Violation of the *Principles of Ethics and Code of Professional Conduct* of the American Dental Association.
- b. Conviction of a felony.
- c. Conviction of a violation of a state dental practice act.

Discipline may be expulsion, suspension for a stated period of time or reprimand. An accused member shall be advised of the Executive Committee's recommendation and shall have the right to present their

position in writing to the Executive Council at its next scheduled meeting at least sixty days subsequent to notification of the member.

Article IV
Applicants for Membership

Sec. 1 Requirements of applicants for Active membership:

- a. Applicant must be a member in good standing of the American Association of Endodontists.
- b. Applicant must have completed an accredited Advanced Education Program in Endodontics or be a Diplomate of the American Board of Endodontics.
- c. Applicant must submit a written application endorsed by two Active Members of the Study Club.
- d. Applicant must submit a check for the annual dues for the Study Club accompanying their application. In the event that the applicant has paid any dinner fees during that current year, a refund for the amount already paid in dinner fees will be issued.
- e. Applicant must attend one regular meeting or seminar prior to their application for active membership.

Sec. 2 Requirements of applicants for Associate Membership:

- a. Applicant must be a member in good standing of the American Association of Endodontists if in the limited practice of Endodontics.
- b. A minimum of two years must have elapsed from the date of the applicant's graduation from an accredited dental school.
- c. Applicant must submit a written application endorsed by two Active Members of the Study Club.
- d. Applicant must submit a check for the annual Associate membership dues for the Study Club or the first per-meeting assessment fee, the amount of which to be determined by the Executive Council, accompanying their application.
- e. Applicant must attend one regular meeting or seminar prior to their application for Associate Membership.

Sec. 3 Candidates for Honorary Membership must be recommended to the Membership Committee by an Active Member and elected to Honorary Membership by three-fourths majority vote of the full membership.

Sec. 4 Candidates for Life Membership must make application to the Membership Committee for Life Membership status if the requirements for such membership are fulfilled.

- Sec. 5 Candidates for Retired Membership must make application to the Membership Committee for Retired Membership status if the requirements for such membership are fulfilled.
- Sec. 6 Candidates for Student Membership must make application to the Membership Committee for Student Membership status if the requirements for such membership are fulfilled.
- Sec. 7 Upon fulfilling the requirements for Active, Associate or Student Membership, the applicant must submit all required information to the Chairperson of the Membership Committee. The Membership Committee shall act upon the application by:
- a. Presenting the prospective member to the membership
 - b. Presenting its recommendation to the membership at its next regular business meeting.
- Sec. 8 A two-thirds majority of the membership present and voting shall be necessary to elect an applicant to Active, Associate or Student Membership.
- Sec. 9 Candidates for Life, Retired, Disabled, or Educator Membership must be approved by the Executive Council following the recommendation of the Membership Committee.

Article V Officers

- Sec. 1 The elected officers of this Association shall consist of a President, Vice-President, Treasurer, Program Chair, Dinner Chair, and Secretary.
- Sec. 2 The principal duties of the officers shall be those conventionally associated with the official titles, and other such duties as the Constitution and Bylaws prescribe or the membership shall assign.
- Sec. 3 Each officer shall serve for a period of one year.
- Sec. 4 The succession of elected officers shall be: the vice-president shall succeed the president, the treasurer shall succeed the vice-president, the program chair shall succeed the treasurer, the dinner chair shall succeed the program chair, and the secretary shall succeed the dinner chair for the following year.

Article VI
Executive Council

Sec. 1 The Executive Council of this Association shall consist of its elected officers of this Constitution and the Historian appointed by the Executive Council.

Article VII
Meetings

Sec. 1 The Executive Council shall determine the place and number of meetings of this Association.

Article VIII
Nomination and Elections

Sec. 1 New officers shall be nominated by the Executive Council, who shall report to the membership at one meeting prior to the last business meeting of the year.

Sec. 2 New officers shall be elected to office at the last business meeting of the year and nomination for office shall not be closed prior to that time.

Sec. 3 New officers shall assume office immediately upon completion of the last meeting of the current year.

Sec. 4 Nomination for office can be made from the floor by any voting members.

Sec. 5 A majority of all votes cast by the members present and voting shall elect a nominee to office.

Article IX
Committees

Sec. 1 The standing committees of this Association shall be:

- a. An Executive Council as provided in Article VI which shall have executive control of the society and guide its welfare and general policies. The President shall act as Chair of the Executive Council.
- b. The Membership Committee shall act upon candidates for membership as provided for in Article IV, and requests for resignation of membership as well as changes in membership status as provided for in Section 11, Article III and Article IV. The Chair shall be the Vice-President of the organization. The Chair may appoint up to three Active Members to assist in the performance of his duties.

- c. A Program Committee, whose Chair is elected by the membership, shall serve for a term of one year. The Chair of the Program Committee may appoint two Active Members to assist in the performance of the Chair's duties. The function of the Program Committee shall be to provide a program for all meetings.
- d. A Dinner Committee, whose Chair is elected by the membership, shall serve for a term of one year. The Chair of the Dinner Committee may appoint two Active Members to assist in the performance of the Chair's duties. The function of the Dinner Committee shall be to make the necessary local arrangements for meetings of the Association.
- e. An Ad Hoc Committee can be established by the Executive Council for a term of one year. This committee will deal with timely issues or a specific task determined by the Executive Council. The Chair of this committee will be appointed by the President. The Chair can appoint up to two Active Members to assist the chairman.

Article X
Amendments

- Sec. 1 The Constitution and Bylaws may be amended at a regular business meeting by action of two-thirds of the Active Members present and voting, provided that notice of the proposed change has been presented via postal or electronic mail, and such notice of proposed changes has been distributed to the membership two weeks prior to the vote.

Amended May 12, 2022